



**PTO Board Meeting Agenda**  
Monday, October 14th, 2024 6:00 pm  
Media Center

**Welcome & Introductions**

Ashley Seymour

Started meeting at 6:05pm with Ashley introducing PTO members and logistics of meeting

**Vice Principal Updates**

Meisha Gadsden

Volunteer (Reading Buddies)

10 volunteers were needed for grade levels K-3. Surpassed that need. Ms. Gadsden will check back again in February. RB happens every T/W/Th. Reading Buddy: 5 mins of getting to know students, 10 mins sight words or word base activities, last part of session Reading with comprehension questions (student read or reading buddy will read)

Community Partners

Providence Church of Christ, Carmel Baptist

Quarterly meeting with Community Partners ( Assist with families in need at the school, assist with Staff of the month )

They often provide food donations, snack bags, & help with STS

Open House/Tours for prospective families - next one: October 25th

4th Friday of each month in person with a tour included. It is available for all grade levels.

**Budget Review**

Brian Staff

Net income about \$10,000

Keeping the net income closer to be able to help staff and school.

Increased budget-Moving on ceremony, classroom/office set up for staff , Staff meals

Club support - hasn't been used a lot in the passed

Field Trips has stayed the same

Grade Level Enrichment - some grade levels haven't use the \$ in the past

Reimbursement Request- Must go through Admin first

Reduced Budget- Technology and moved it to Heart Math Budget. We pay ½ and the school pays the other.

Yearbook Budget- Go over budget every year \$3,000. Every student gets a year. Maybe communication wasn't getting to parents fast. We will try and get the communication out earlier. Staff will get a free yearbook.

- Add a donation spot on the yearbook form if parents want to donate more \$ for other students or staff to get a yearbook

Our goal is not always JUST to make \$ . Spirit Nights bring in a little money extra to help with Staff and student things throughout the year. August - Jeremiah's \$177.73 Sept Oriental Trading \$7.59 Hungry Howies \$146 City BBQ \$100 Oct. Hungry Howies \$142

PTO donations can be made on the website.

## Committee & Event Updates

Room Parents

Faith Atwood/Kristin Fletcher

They are trying to streamline room parents. Attending Planning per grade level to make sure that the entire grade level will get support instead of each class.

- Will need to send the blurb out again for parent opt in PTO communication  
[https://docs.google.com/forms/d/e/1FAIpQLSc\\_WwnqkAs5i4iEd41pUWxNrW\\_-SsxziyDdGKJ-waAZao6wPA/viewform?embedded=true](https://docs.google.com/forms/d/e/1FAIpQLSc_WwnqkAs5i4iEd41pUWxNrW_-SsxziyDdGKJ-waAZao6wPA/viewform?embedded=true)
- Create a ½ sheet to send home - will go out this week

Winter Parties 12/16 & 12/17 - Need to have a date for the theme to make sure that everything will get be in and ready for parties

Is it possible for parents to ask for \$ for the teacher/ teacher assistant?

- Yes you can still ask parents to donate Christmas gifts for teachers/teacher assistants. Will share the google responses so they can get emails for classes.

Creating a Newsletter ( month/quarter )

Mother/Son Event

Holly Cresswell

Nov. 16th @ 11a-2p Boulterer in Matthews \$30 couple \$35 2 siblings covers 2 hrs of bowling, shoes, game card and food

Book Fair (Dec. 3-13th)

Joanna Schimizzi

Signup Genius for shifts coming soon

Goal: making sure that every students get a book

-Making sure that every students buys a book instead of just getting toys

School store will not be open during book fair

Musical performances on the 5th and then shop after the performance

Night of Stories will the closing of the book fair

The Night of Stories (Dec. 12th)

Ashley Seymour

In the making still, moving to end of Feb/beg of March

Making this same date into Cocoa & Books night. PTO will have cocoa for sale & allow for evening for shopping at the Book Fair

Know anyone ( high school, parents/grandparents, public library ) will come and read stories to the families, Ashley reaching out to ppl

Fall Festival

Ashley Seymour

Low in ticket sales

Offer a discount if you come til after the festival starts. You need a ticket or wristband if you would like to participate

Hospitality Crew

Ashley Seymour (for Theresa Matheny)

Filling staff bathrooms with mints, tissues, deodorant spray, soap, etc. Ms. Saunders noted she loves that PTO does it.

Let me Run

Ashley Seymour, for Nikki P

highest participation in years. starts tomorrow!

## **Principal Update**

Dr. Gann-Carroll

{carpool/walkers updates}

Everyone was getting all the procedures correct and systems are working great.

## **Questions/Discussion**

All

Any update of the shade cover? Ashley D. & husband are going to have someone come look at the space & give us another quote.

Link for parents to OPT IN for PTO communication:

[https://docs.google.com/forms/d/e/1FAIpQLSc\\_WwnqkAs5i4iEd41pUWxNrw\\_-Ssxz1yDdGKJ-waAZao6wPA/viewform?embedded=true](https://docs.google.com/forms/d/e/1FAIpQLSc_WwnqkAs5i4iEd41pUWxNrw_-Ssxz1yDdGKJ-waAZao6wPA/viewform?embedded=true)

Meeting ended @ 7:01p

## ***Upcoming Dates:***

10/19 Fall Festival, 1-4PM

10/21 SIT Meeting (virtual) 6-7PM

10/24 Principal's Chat, 8-8:40AM

10/30 Early Release Day, Snack the Staff

11/1 End of 1st quarter

11/4 & 11/5 Teacher Workdays

11/7 Hungry Howie's Spirit Night

11/11-11/15 School Psychologist Week

11/11 No School (Veteran's Day)

11/16 Mother/Son Event

## **NEXT MEETING: 11/12 (virtual) 6PM**

### **Attendees**

**Caren Saunders**

**Joanna Schimizzi**

**Dana Albert**

**Cara Gripper**

**Stephanie Gabel**

**Katy Heard**

**Miesha Gadsden**

**Ashley DiPalma**

**Jackie Sloop**

**May Rowe**

**Faith Atwood**

**Kate Dull**

**Sharon Fargian**

**Erin Schackman**

**Brian Staff**  
**Ashley Seymour**